

W. G. A.

AGENDA COVER MEMO

DATE: July 6, 2011

TO: Lane County Board of Commissioners

DEPT.: Board of Commissioners

PRESENTED BY: Members of the S.A.V.E. Committee

AGENDA ITEM TITLE: /In the Matter of recognizing Tom Dahlen, PW Fleet Services a S.A.V.E. award of 12 hours of TM .

I. MOTION

N/A

II. ISSUE OR PROBLEM

S.A.V.E. stands for *Suggestions Are Valuable to Employees*. The County has determined that employee's creative ideas should be recognized and rewarded. The SAVE Committee, in conjunction with the Board of Commissioners, County Administrator and all department directors was formed to carry out that task.

III. DISCUSSION

A. Background

The S.A.V.E. Committee is composed of five voting members and five alternates: two from management and three from non-management employees. Their alternates are pulled from the same group.

The S.A.V.E Committee consists of the following members:

Faye Stewart, *Board of County Commissioners*

Peter Sorenson, *Board of County Commissioners/alternate*

Janice Larkin, *MS Finance/representing AFSCME*

Connie Perry, *H&HS/alternate*

Deanna Makin, *Public Works representing Admin/Professional*
Eric Wurster, *Public Works/alternate*

Tony Black, *Representing Department directors*
Scott Byler *Manager/alternate*

Steve Davis, *Lane County Sheriff/representing non-represented staff*
Peter Zugelder, *Human Resources alternate*

Christine McCoy, *Staff*

Proposals submitted by employees are reviewed by the S.A.V.E. Committee according to the standards set forth in Lane Manuel 2.455 (2). Each suggestion is submitted for department approval. If department director agrees to go forth, the S.A.V.E. Committee evaluates each proposal according to criteria developed by the committee referencing the Lane Manual guidelines.

B. Analysis

The S.A.V.E. Committee reviewed a proposal submitted by Tom Dahlen that the committee considered to be worthy of an award.

Tom Dahlen's proposal suggested the posting of signs in various locations in Lane County Parks with a contact number allowing the public to leave a message if there is an issue. For example, garbage strewn around the park, overflowed bathrooms, etc. This would benefit both the public and Lane County Parks. Parks would know sooner than later if there was something that needed attention and having the public with a stake in keeping the parks clean would help to create better public relations.

The Committee has awarded 12 hours of TM to Tom Dahlen.

C. Alternatives/Options

N/A

D. Recommendations

It is recommended that the Board recognize the award for Tom Dahlen.

IV. IMPLEMENTATION/FOLLOW-UP

Staff will work with Human Resources/ Finance to implement the awards.

V. ATTACHMENTS

1. Tom Dahlen's proposal

IN THE BOARD OF COUNTY COMMISSIONERS
OF LANE COUNTY, OREGON

ORDER NO.) IN THE MATTER OF RECOGNIZING
) TOM DAHLEN, PW FLEET SERVICES, A
) S.A.V.E. AWARD OF 12 HRS OF TM

WHEREAS, the S.A.V.E. (Suggestions Are Valuable to Employees) Committee reviewed the most recently submitted S.A.V.E. proposals; and

WHEREAS, the S.A.V.E. Committee found TOM DAHLEN'S S.A.V.E. proposal to meet the standards needed to be eligible for consideration by the Board of County Commissioners as per Lane Manual 2.455; and

WHEREAS, the Committee determined the proposals eligible for an award other than cash; and

WHEREAS, the Board of County Commissioners as the governing body of Lane County may, in accordance with Lane Manual 2.455, recognize employees for their S.A.V.E. Proposals;

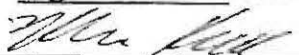
NOW, THEREFORE IT IS HEREBY ORDERED that the Board of County Commissioners shall recognize TOM DAHLEN 12 hours of TM (time management)

DATED this 6 day of July, 2011.

Faye Stewart, Lane County Board of
Commissioners

APPROVED AS TO FORM

Date 6-26-11 lane county



OFFICE OF LEGAL COUNSEL

